

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Neeld Hall, High St, Chippenham SN15 3ER
Date: Monday 6 January 2014
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Senior Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Sharon Smith (Senior Democratic Services Officer), on 01225 718378 or email sharonl.smith@wiltshire.gov.uk

Or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or email victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Vice Chairman)	Mark Packard - Pewsham
Chris Caswill – Monkton	Linda Packard – Lowden & Rowden (Chairman)
Bill Douglas – Hardens & England	Nina Phillips – Cepen Park & Redlands
Howard Greenman - Kington	Jane Scott OBE – By Brook
Peter Hutton – Cepen Park & Derriards	Nick Watts - Hardenhuish

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p>	
<p>3 Minutes (<i>Pages 3 - 14</i>)</p> <p>To approve the minutes of the meeting held on 4 November 2013.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements</p> <p>To receive any announcements as felt appropriate by the Chairman.</p>	
<p>6 Town, Parish and Partner Updates (<i>Pages 15 - 34</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ul style="list-style-type: none"> i. Parish and Town Councils ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. Chippenham and Villages Area Partnership (ChAP) v. Chippenham Vision vi. Chippenham Campus Development Team vii. Youth Issues update viii. Chippenham Partnership of Schools ix. Other Community Groups 	7:05pm
<p>7 Highways and Transport</p> <p>The following representatives will be in attendance to give a presentation on their area of expertise in relation to highways and transport.</p> <ul style="list-style-type: none"> • Parvis Khansari, Associate Director Highways and Transport • Philip Whitehead, Portfolio holder Highways contract • Martin Rose, Principle Traffic Engineer and CATG member <p>A short Voxpops DVD will be shown</p> <ul style="list-style-type: none"> • Bill Parks, Head of Local Highways and Streetscene, North • Simon Rowe, Weather and Emergency Officer, Highways and Streetscene, North • Claire Walker, Colerne Parish Council 	

There will be an opportunity for questions at the end of the presentations.

8 Funding applications (Pages 35 - 48)

8:45pm

To consider the following applications:

Capital Project Applications

- Chippenham Rotary Hall - £1,050 towards an IT improvement project.
- Kington Langley Village Hall Committee - £960 towards display screens
- The Nature of It - £2,000 towards tools and equipment
- Chippenham River Bank Clean-Up Project - £439 for the purchase of cutting tools
- Happy Caterpillars Pre-School - £5,000 for the purchase of a new heating system
- Chippenham 'Parkrun' Organising Committee - £3,000 towards the start-up costs

Revenue Project Applications

- Wilts & Berks Canal Trust - £4,849 towards bank stabilisation
- Sevington Victorian School - £1,000 towards an adult workshop
- Chippenham Under 12s Girls Football Team - £498 for the purchase of a training kit.

Part Capital/Part Revenue Projects

- Chippenham Sports Club - £2,722 towards sports equipment
- Chippenham Folk Festival 2014 - £3,150 towards a community dance workshop and sound system

Area Board/Councillor-led Initiative

- Defibrillator Workshop - £985 towards an event to raise awareness

Grants application packs are available from the Community Area Manager and can be found on the Wiltshire Council website.

9 Evaluation and Close

9:00pm

The Chairman will invite any remaining questions from the floor and will welcome the submission of any new Community Issues.

The next agenda planning meeting will take place on Wednesday 22 January. Any parish or town council representative interested in attending should contact the Community Area Manager or the

Chairman.

The meeting is asked to note future meeting dates as detailed below.

Future Meeting Dates

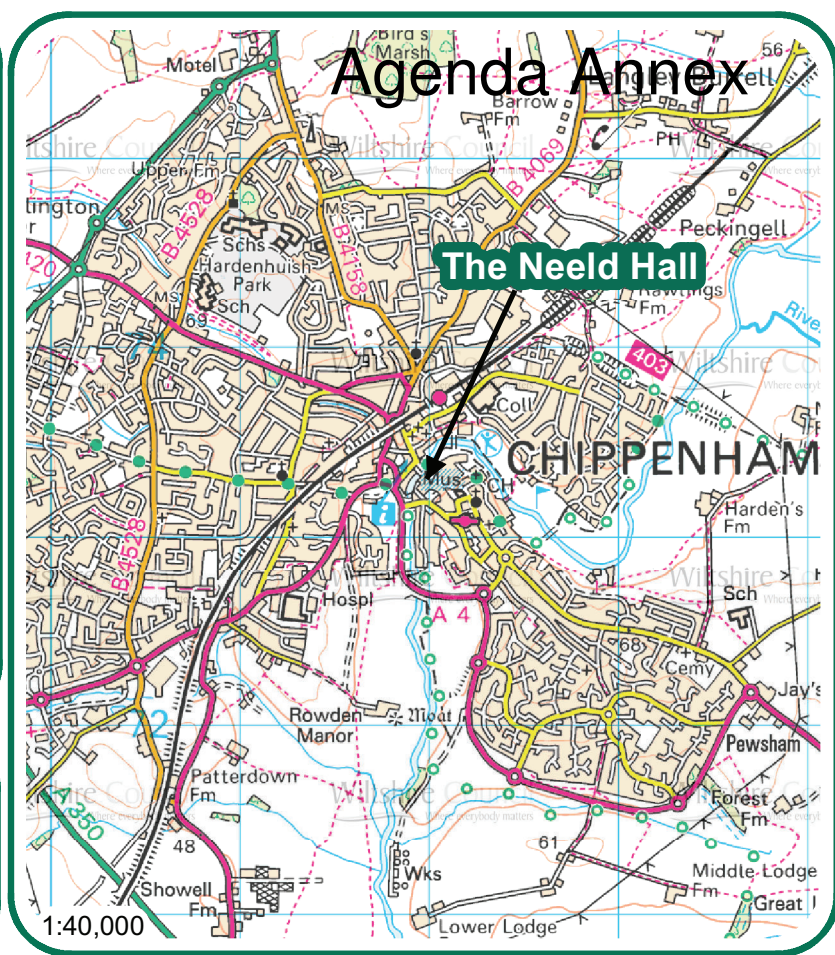
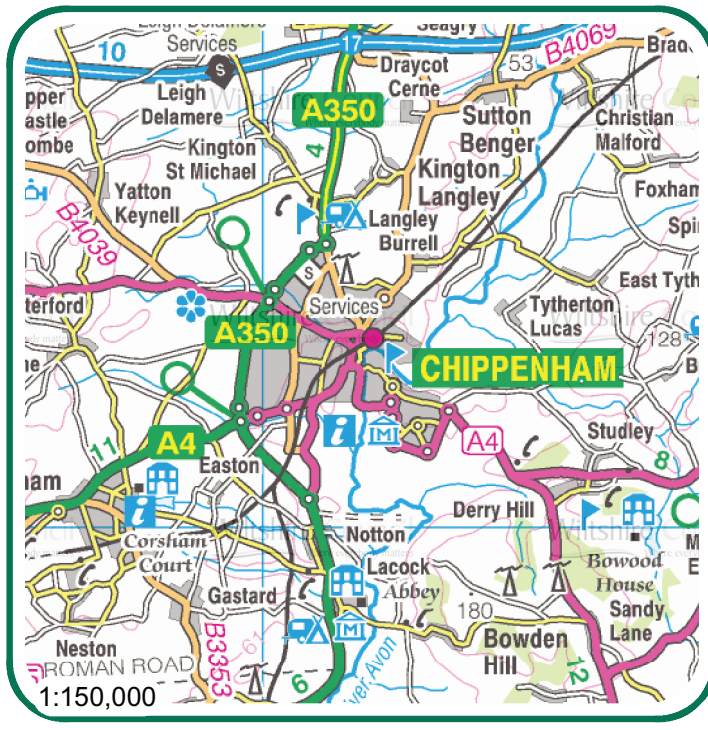
Monday 3 March 2014
6.30 pm for 7.00 pm
Abbeyfield School, Chippenham

Monday 28 April 2014
6.30 pm for 7.00 pm
Venue tbc

Monday 1 July 2014
6.30 pm for 7.00 pm
Venue tbc

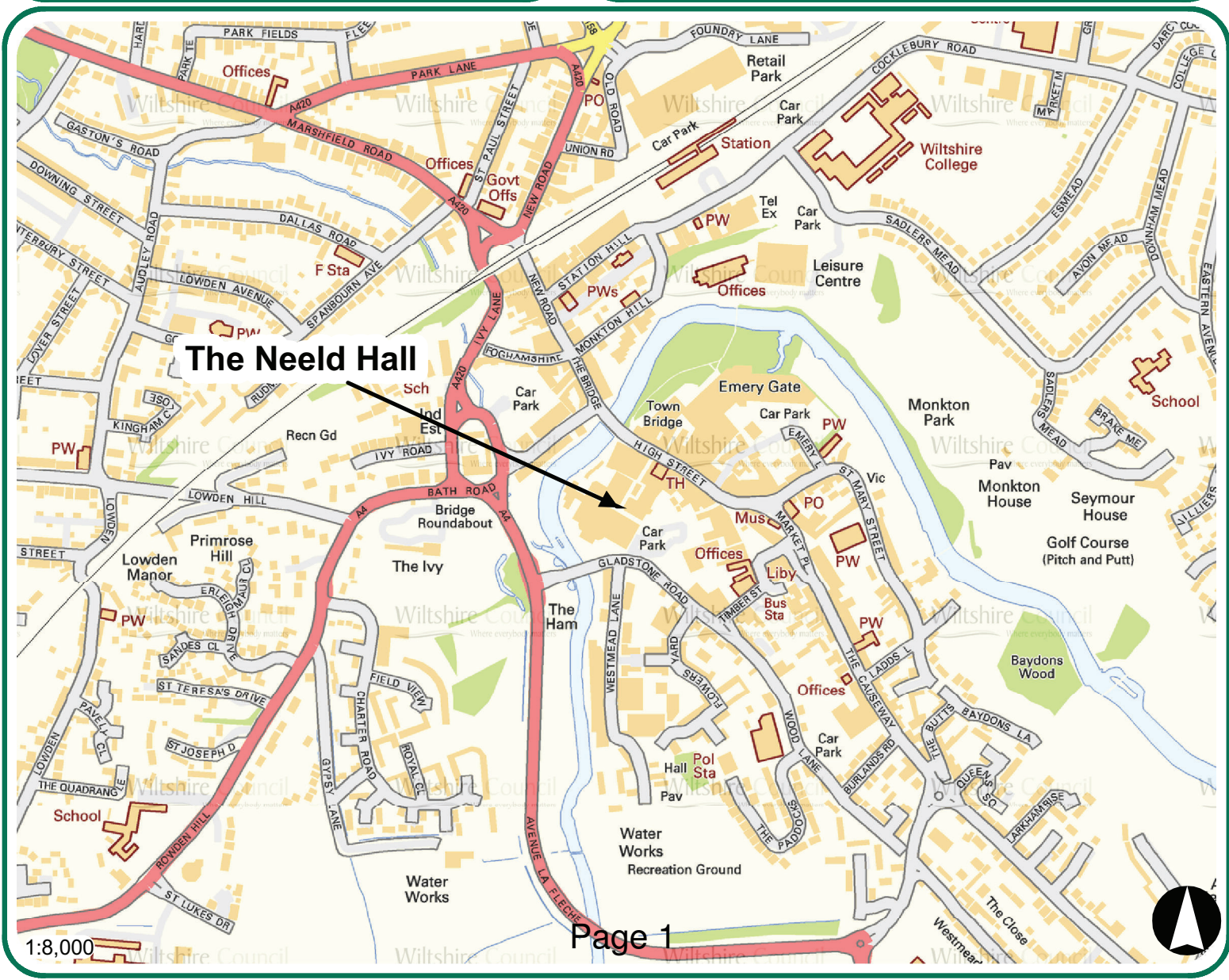
Monday 8 September 2014
6.30 pm for 7.00 pm
Venue tbc

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**The Neeld Hall
Borough Parade
Chippenham
SN15 3WL**

Wiltshire Council
Where everybody matters



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MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Hardenhuish School, Chippenham, Wiltshire
Date: 4 November 2013
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonl.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Vice Chairman)
Cllr Nick Watts
Cllr Howard Greenman
Cllr Peter Hutton
Cllr Linda Packard (Chairman)
Cllr Mark Packard
Cllr Jane Scott OBE

Wiltshire Council Officers

Victoria Welsh, Community Area Manager
Maggie Rae, Corporate Director
Parvis Khansari, Associate Director
Richard Williams, Integrated Youth Team Leader
Chris Clark, Highways and Streetscene Area Manager
Lucy James, Trainee
Kaz Van Den Berg, Trainee
Richard Dobson, Community Coordinator

Town and Parish Councillors

Chippenham Town Council – David Powell, Steve Wilthew
Biddestone and Slaughterford Parish Council – Rachel de Fossard
Hullavington Parish Council – Sharon Neal
Kington Langley Parish Council – Maurice Dixson
Langley Burrell Parish Council – Brian Patterson
Sutton Benger Parish Council – David Alexander

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Partners

Wiltshire Police – Phil Connor

PCC – Angus Macpherson

Wiltshire Fire and Rescue Service – Mike Franklyn, Damien Bence

RUH Bath – Sarah Truelove, Jan Taylor

CCG – Nick Brown, Ted Wilson

Healthwatch Wiltshire – Patrick Wintour, Mary Rennie

Chippenham and Villages Area Partnership – Julie Stacey, Alison Butler

Community Area Young Peoples' Issues Group

Total in attendance: 43

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Chairman's Welcome and Introductions</u> The Chairman, Councillor Linda Packard, welcomed everyone to the meeting and introduced the councillors and officers present.
2	<u>Apologies</u> Apologies for absence were received from: Cllr Nina Phillips Cllr Chris Caswill Cllr Andy Phillips (Chippenham Town Council) Inspector Phil Staynings (Wiltshire Police)
3	<u>Minutes</u> <u>Decision</u> The minutes of the meeting held on 7 October were agreed a correct record and signed by the Chairman.
4	<u>Declarations of Interest</u> There were no declarations of interest.
5	<u>Chairman's Announcements</u> The following Chairman's Announcements were made: <ul style="list-style-type: none">• State of the Environment Report – hard copies of the report could be found at the sign in desk for those wishing to have a copy.• NHS 111 – The service was launched fully on 28 October.• Lyneham Defence College – Lyneham Defence College was to become the country's main training site for all 3 forces. Further details were available within the announcement.• Enterprise Day – A further reminder was given the Enterprise Day in Chippenham would be held on 21 November.
6	<u>Town, Parish and Partner Updates</u> Updates from partners were received as follows: <ul style="list-style-type: none">i. Parish and Town Councils The written reports from Christian Malford, Grittleton and Seagry Parish

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	<p>Councils were noted. Further verbal updates were provided as follows:</p> <p><u>Chippenham Town Council</u></p> <p>Cllr Powell reported that projects were underway to benefit the town, this included:</p> <ul style="list-style-type: none">• The Neeld Hall - facilities were being improved to encourage further usage.• Purple Flag Status – The Council aimed to achieve gold standard and all partners were working together to meet the requirements of the application which it was hoped would be submitted in October 2014.• Business Improvement District (BID) – Since 2004 BIDs were a popular way of securing investment into towns. Thanks were given to Wiltshire Council for providing funding for the process. <p>ii. Wiltshire Police Due to the close proximity to the previous meeting, no update was provided.</p> <p>iii. Wiltshire Fire and Rescue Service The written report was circulated at the meeting, with a copy also made available on-line.</p> <p>iv. Chippenham and Villages Area Partnership (ChAP) No written update was provided.</p> <p>v. Youth Strategy The written report was noted.</p> <p>vi. Chippenham Partnership of Schools The written report was noted.</p>
7	<p><u>Funding applications</u></p> <p>The Area Board considered the following application to the Community Area Grant Scheme 2012/13:</p> <p><u>Creative Ecology Wiltshire for Chippenham</u> The sum of £1,000 was requested towards the Chippenham Now in Then: Contemporary Writing from History project.</p> <p><u>Decision:</u> The Area Board awarded the sum of £1,000 to Creative Ecology Wiltshire.</p> <p><u>Reason:</u> The application met the Community Area Grant Criteria for 2013/14.</p>

8

Health and Wellbeing

The Chairman welcomed the Health and Wellbeing panel members to the meeting.

Each representative was invited to give a brief presentation on their respective area of expertise before questions would be welcomed from the floor.

The presentations made were as follows:

Dr Ted Wilson (Group Director for North and East Wiltshire CCG)

- The Wiltshire CCG Governing Body comprised a number of local GPs, clinicians, health professionals and lay members.
- The Clinical Commissioning Group (CCG) was responsible for commissioning services for the people of Wiltshire, including commissioning services from the 3 main hospital providers in the area, namely Bath RUH, Great Western Hospital and Salisbury Hospital.
- The aspirations of the CCG were to build a healthcare system based upon the needs of patients and local communities including providing care closer to home.
- The key priorities were:
 - Keeping Wiltshire healthy and preventing ill health – encouraging self management
 - Planned care – to ensure appropriate provision surrounded planned care
 - Unplanned care and caring for the frail elderly - to ensure appropriate support for those in crisis
 - Mental health – to better services
 - Long term conditions - ensuring appropriate delivery of care
 - End of life care – providing the most appropriate care for the patient, noting that 80% of those admitted to hospital indicated a preference to remain at home at end of life
 - Community services and integrated care – work would continue with partners to provide services
- The CCG had been in operation as per legislative requirements since April 2013 and had made several improvements since that time, including the following:

Mental Health – improvement on dementia assessment and diagnosis. Within six months average waiting times had reduced from 11 months to 4 weeks. Working with the voluntary sector, such as Alzheimer Support and Alzheimer Society had proven invaluable in improving the service.

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Urgent Care – To deliver appropriate care, extra A&E Consultants would be in place in Bath RUH and Great Western Hospital and improvements made to the Surgical Assessment Unit. A better model was also being developed for the discharge of patients from hospital in accordance with the wishes of the local community.

Community Transformation – The CCG were working closely with Wiltshire Council to appoint care co-ordinators across GP practices. These coordinators would support patients who may otherwise be admitted to hospital. Enhanced community nursing support was also being provided to provide evening rapid response times within one hour.

Additional community hospital beds would be provided over the winter period supplemented with the support of Wiltshire Council on the 'step up, step down' service which provided additional support to prevent hospital admissions as well as supporting those leaving hospital.

- Dr Nick Brown (local GP) was also in attendance and confirmed that although the CCG took over responsibility from the PCT in a more financially favourable position the biggest challenge remained an increasing aging population. Acute services were often used for elderly patients without an acute medical need and the CCG were looking to adopt a range of options to address this.

Sarah Truelove – Bath RUH

- Bath RUH was one of 3 acute hospitals within the local area that provided a range of services both at the hospital itself and within the community.
- Bath RUH was working with partners, including the CCG and Wiltshire Council, to provide better integrated care for the benefit of the patient.
- Services provided in the community area included a stroke unit at Chippenham Community Hospital, where support was provided for non acute conditions.
- Within the last few months work on urgent care including an improved patient discharge service had been undertaken. More work was needed but the hospital was now better prepared and would continue to strive to improve services.
- Bath RUH were also working with the CCG to identify future priorities ensuring that the strategic direction of the hospital was in line with the wants of the local GPs and, as a result, the local population.
- Ambitions for the future included the development of a specialist cancer centre to provide a centre of excellence. This was developing particularly since receiving a recent significant donation from businessman James

Dyson.

Voxpops DVD – Chippenham Hospital

Prior to the next presentation a short Voxpops DVD was shown of interviews with local residents in relation to their thoughts on Chippenham Hospital.

Maggie Rae, Corporate Director Wiltshire Council

- Wiltshire Council continued to work with partners to help deliver better health services to the local population.
- Attendees were reminded that Public Health was a 24 hours a day, 7 days a week service whose role included:
 - **Protecting** the local population from ill health
 - **Preventing** disease
 - **Promoting** healthy lifestyles
 - **Reducing** health inequalities
- The needs of the population having been identified where included within the Joint Strategic Assessment for Wiltshire which had five key health and wellbeing priorities as detailed below:
 - To identify and support complex and vulnerable families
 - To reduce harms associated with substance misuse
 - To support the rising number of people with long term conditions
 - To manage their health and needs
 - To reduce long term care home placements
- Recent work undertaken by the Public Health team has included awareness around alcohol consumption and the implications of over indulgence.
- There were a high level of long term conditions which the public were being encouraged to help manage themselves.
- There was also a desire to reduce the number of long term care placements noting that many frail elderly residents wished to remain at home.
- Other work from the Public Health team included:
 - **Healthy Child Programme** – Wiltshire Council was responsible for school nursing in the community.
 - **Safe Drive Stay Alive Programme** – a lot of work was being undertaken in Chippenham on road safety. Chippenham having a slightly higher number of road traffic collisions than average in Wiltshire.
 - **Wiltshire Stop Smoking Service** – With the help of GPs the campaign was proving successful with 3,000 people this year alone giving up.
 - **Active Health scheme** – Encouragement for the local population to

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become more active.

- **Health Trainers** – Aspirations for at least one whole time equivalent in each area board area to be a trainer offering help to others.
- Maggie Rae was pleased to highlight the following achievements as follows:
 - The life expectancy for men had risen to 80.1 years and for women to 83.8 years with the gap between the two showing signs of reducing. This was the first time that men in Wiltshire had an average life expectancy over 80 years.
 - Wiltshire's cardiovascular disease mortality rates had significantly reduced with a 50% improvement in the last 5 years and were below those of the South West and England nationally.
 - Noting that Abdominal Aortic Aneurysm (AAA) was an identified risk for men, accounting for approx 9% of emergency admissions, a screening programme for males aged 65 and over was in place.
 - The latest set of data indicated no rise in childhood obesity for the first time. Although a significant achievement there would be a continued drive to reduce the levels.
 - Those over 40 years of age would now receive an invitation from GPs every 5 years for a screening health check. Of the 30k offered, 14,700 had been completed.
- In noting that an aging population was identified as a factor to be taken into consideration in future health planning, attendees were also reminded of the positive contribution made by the older population, which included a significant amount of voluntary work.
- Noting the national increase in Dementia, Wiltshire aspired to be identified as Dementia friendly with an encouragement for all town and parishes helping to promote a supportive community.

Patrick Wintour, Healthwatch Wiltshire

- Healthwatch was an organisation established via the Health and Social Care Act 2012 at the same time as CCGs.
- The purpose of Healthwatch Wiltshire was:
 - To promote the voice of the consumer in the development of health and social care strategies (children and adults);
 - To provide and promote effective signposting and information systems;
 - To promote, monitor and inspect the quality of services commissioned to meet health and social care needs (enter and view)
 - To tell the Wiltshire story
- Healthwatch Wiltshire had statutory powers to allow it to enter hospitals, surgeries, care homes, etc, if it had concerns over the service being provided

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and it felt appropriate to do so. However, clarity was provided that Healthwatch was at an early stage of its work and it was hoped there would not be a need.

The Chairman thanked the panel members for the interesting presentations and opened up discussion to the floor where the following points were made:

- There were many surveys and questionnaires in circulation at present seeking the views of the public on healthcare services. This included the 'friends and family' test within hospitals asking the public whether they would recommend the hospital. This had identified some problematic areas within some wards which were being addressed
- To help spread awareness of the work of Healthwatch, representatives were presenting at the authorities area boards and would continue to use these forums as a valuable point of contact with the public. Healthwatch had minimal resources but would continue to seek other forms of awareness, including through GP surgeries.
- Healthwatch understood the invaluable work of voluntary advocacy services within Wiltshire and would continue to listen to their views to ensure adequate awareness for elderly patients was provided on available services. Care Coordinators, as mentioned previously, would also have a key role in this area.
- Patient Choice remained at the heart of service provision. Conversations would need to take place between the patient and their GP to decide on the most appropriate care provided.
- The services and opening times of Chippenham Community Hospital were also raised. Although the representative from Great Western Hospital was unable to attend the CCG representative, Ted Wilson, confirmed that service provision needed to take into consideration the number of those using the service. Further consultative work would take place to establish what was required within the local community and future services built around that.
- In addressing questions over consistency of care clarity was made that Wiltshire Council as part of its tendering exercise included the need for quality of service in addition to ensuring financial viability, noting that all providers were paid on outcomes as a result.
- Bath RUH clarified that work also continued within the hospital to address consistency of care with an emphasis on full time staff and clarity of roles during shift handovers included.
- The public were encouraged to be at the heart of decision making in relation to their own health, with a need to ensure they looked after their own health in the first instance.

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	<ul style="list-style-type: none">• Mental Health services for the young was raised as a concern. It was understood that Wiltshire Council along with Swindon Council had applied to become an early intervention provider as they were aware of the importance of tackling mental health problems at as early a stage as possible. It was suggested that perhaps the Youth Advisory Group could be encouraged to help provide research in this area.• To ensure future engagement, the CCG were hoping to have representatives at future area board meetings across the county.• The meeting today was an opportunity to understand how the various health professionals in attendance worked together. <p>The Chairman thanked all panel members again for their attendance at the meeting and for taking the time to answer questions.</p>
9	<p><u>Community Area Transport Group (CATG)</u></p> <p>A report following the last meeting held of the CATG on 30 September 2013 was presented for the Board's consideration.</p> <p>Following discussion, the 4 recommendations contained in the report were highlighted and the board asked to vote accordingly.</p> <p><u>Decision</u></p> <ol style="list-style-type: none">1) To note the latest information on schemes in progress (as outlined in Appendix 1 of the report);2) To approve the list of schemes recommended for prioritisation and allocate funding (as outlined in Appendix 2 of the report);3) To approve the list of schemes recommended for retention and further consideration (as outlined in Appendix 3 of the report); and4) To approve the list of requests recommended for removal (as outlined in Appendix 4 of the report).
10	<p><u>Area Board Focus Areas 2012/13</u></p> <p>Updates were received as follows:</p> <ol style="list-style-type: none">i. Road Safety Councillor Bill Douglas was not in attendance and therefore unable to provide an update.ii. Crime & Community Safety Councillor Desna Allen reported that Mike Franklin was welcomed to the last meeting of the Group in addition to Michael Weeks, who had taken over responsibility as Street Pastor coordinator. <p>The development of an Emergency Plan for Chippenham was moving</p>

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	<p>forward with a desktop exercise event planned for March 2014 with relevant partners to pull the Plan together.</p> <p>To deal with graffiti on a wall near JCP it was proposed that it should be whitewashed and that a community art project should be carried out with the involvement of students from primary to college level. Permissions were currently being sought.</p> <p>The Group were aware that the Chair of Pubwatch wished to attend future meetings which was welcomed. Further expansion of the Group would be discussed at its next meeting.</p> <p>iii. Deprivation Councillor Chris Caswill had given apologies for the meeting and was therefore unable to provide a verbal update.</p>
11	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for their attendance. The next meeting would take place on 6 January 2014 at the Neeld Hall, Chippenham.</p> <p>All were reminded that the focus of the next meeting would be highways and transport.</p>

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Update for Chippenham Area Board

Update from	Chippenham Town Council
Date of Area Board Meeting	6 January 2014

Headlines/Key Issues

- Grit bins: it has been agreed that an in depth report on the current provision and perceived need for grit bins will be presented at the March meeting of the leisure and Amenities Committee.
-
- Neeld Hall: Plans are being finalised for the development of the Neeld Hall. Now that the “Baby Boots” purchase has been completed the larger scale improvements should commence later in the year.
-
- Strategic Plan: The Town Council has adopted a new four year strategic plan. This includes developing a tourism and marketing strategy for the town.
-
- Dr Brett Palmers motion to encourage people not to smoke in public areas, particularly children’s play areas and parks was passed unanimously. Signs are being produced to raise awareness of this issue.
 - The Town council is actively supporting the B.I.D. campaign for improvements to the town centre and welcomes the appointment of the B.I.D. manager.

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Update for Chippenham Area Board

Update from	Christian Malford Parish Council
Date of Area Board Meeting	6 th January 2014

Headlines/Key Issues

- Village Survey
Summary statistical information from the recent village survey was presented to the Parish Council and full results will now be published on the village website. 142 completed questionnaires had been received and it was agreed that information provided will be a very useful resource in supporting the Parish Council's future priorities and asset management plans. Wiltshire Councillor Howard Greenman also commended the Parish Council on the survey which he said would support the drafting of a future Neighbourhood Plan for the village: the inaugural meeting for which would be taking place in the village early in the new year.

- Parish Precept 2014/15
The Parish Council resolved to levy a precept on Wiltshire Council in the 2014/15 financial year of £9,000 (the same as 2012/13 & 2013/14). This will be reduced grant of £32.42 offered to the Parish Council by Wiltshire Council.

- Community Asset Transfer
The Parish Council have made an application to Wiltshire Council for a transfer of Malford Meadow under the CAT initiative.

- Allotments
At a recent site meeting, representatives from the Friends of Malford Meadow, the Allotmenters Group and the Parish Council agreed the specific site for the provision of an allotments garden in Malford Meadow. The Parish Council will now be writing to Wiltshire Council as landlord, preparing detailed costings and applying for S106 funding.

- Community SpeedWatch
Following the recent training undertaken by six volunteers various sites are currently being risk assessed prior to implementation of the initiative.

- The next two meetings of the Parish Council will be on Tuesday 4th February and Tuesday 4th March 2014 starting at 7:30pm in the village hall.

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Update for Chippenham Area Board

Update from	Grittleton Parish Council
Date of Area Board Meeting	6 th January 2014

Headlines/Key Issues

- Grittleton PC have significant concerns in relation to the planning application to construct a bund at Leigh Delamere – primarily relating to highway/transport issues.

- Grittleton Parish Council resolved to maintain the precept at the 2012/13 level.

- Measures to reduce the speed of traffic at Foscote – Grittleton Parish Council approved a contribution of £500 towards these works. Final location of signage and road markings agreed.
- Blocked highway drains at Leigh Delamere to be cleared.

- Events at Grittleton Village Hall 2014
 Moviola – www.moviola.org for details:-
 Wednesday evenings
 January 29th RED 2
 February 26th Le Weekend
 March 26th Philomena

 Rural Arts Touring www.poundarts.org.uk for details:-
 Saturday March 1st – Gavin Robertson, Crusoe

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Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	6 January 2014

Headlines/Key issues

- Council Tax Support Funding 2014/2015 - It has been noted that this will be 65% of the last support grant. Although the Parish Council is grateful for this it still means that cuts in the budget will need to be made - It has been noted that any highway or street scene improvements requests will require a contribution from the parish/town council therefore this also will need to be taken into consideration when setting the precept.
- Dispensations were granted to the two new members to enable them to partake in discussions relating to the precept.
- Drainage issues in the village are ongoing. The problems at Silver Street, Kington Langley are the subject between the land owner/Parish Council/Wiltshire Council. At the last OFWG meeting it was agreed that a letter will be sent to the landowner requesting access to do the necessary work. This will initiate the process that will lead to enforcement should this be necessary.
- Affordable Housing - A representative of the WRHA is to be invited to a parish council meeting to answer questions and brief members of the affordable housing situation in Kington Langley.
- Erosion of the Commons - It has been noted that areas of the commons verges are badly eroded due to vehicle abuse. When funds allow, improvements to the worst effected areas are to be pursued. This is also being discussed with Richard Dobson and the Highway and Street scene team.
- Jackson's Lane - This road is in an unacceptable state and is in great need of repair. It is understood that tickets have been raised for the Parish Steward to attend to the worst of the potholes. However it is in great need of major maintenance.
- A350 crossing between Pretty Chimneys and Hillside Farm - A safety issue has been raised and it has been referred to Highways for their initial opinions. A request for this to be an agenda item for the next CATG meeting has been put forward.
- Land for sale in the vicinity of Days Lane/A350 - This was a concern to several residents who attended the last parish council meeting. The parish council has registered its interest and requested that it be involved if anything transpires.
- Meeting dates for 2014 - 13th Jan, 10th Feb, 10th March, 8th April (APM) 14th April, 12th May (Annual meeting) 9th June, 14th July, 11th August, 15th Sept, 13th Oct, 17th Nov and 8th Dec

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Update for Chippenham Area Board

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	6 th January 2014

Headlines

- We were very grateful to receive the grant from Wiltshire Council Area Board which enabled us to complete Phase 2 of the Tor Hill footpath. Since the footpath has been completed it has been well used. We have had compliments from a number of residents. The Chairman of Castle Coombe Parish Council has also been to see what we have achieved, and was most complimentary on the quality of the work.
- The Community Shelter (which the Area Board contributed to) has now been fitted with its Bluetooth Playa. An evaluation form has been completed and returned and we will hold an official opening in spring 2014, to which a member of the Area Board will be invited

Projects

- There is still one more phase of the Tor Hill footpath that needs completing. This will take the north end of the footpath alongside the front of Magpie Cottage (on land bought by Wiltshire Council for this purpose) to join up completely with the village footpath system, with a more open and visible crossing point. We have begun planning this phase, but are awaiting a response from Wiltshire Council before we can take it further.
- The Parish Council have applied for a grant to fund an upgrade to the village website. We have successfully made it through the initial sift, and expect a response in early 2014.

Future Events/Dates for the diary

- Next KSM Parish Council Meeting – 16th January 2014

Update for Chippenham Area Board

Signed: Emma Tyler, KSM Parish Clerk

Date: 18/12/2013

Update for Chippenham Area Board

Update from	Seagry Parish Council
Date of Area Board Meeting	6 th January 2014

Headlines/Key Issues

- Parking on Grass Verges in the Village
A site meeting has taken place involving Parish Councillors, the publican of The New Inn & an officer from Wiltshire Council (Highways Department), to discuss options to protect grass verges against damage from parked cars. The Parish Council hope that this will lead to a successful bid for funding towards the chosen solution.

- Village Gateways
A pair of white gates have been installed on the Startley approach to Upper Seagry as a measure designed to encourage traffic speed reduction.

- Communicating with the Parish Council
The Parish Council have also agreed to set up its own e:mail address (seagryparishcouncil@gmail.com) in order to further increase the available opportunities for residents to communicate with councillors.

- The next two meetings of the Parish Council will be on Tuesday 14th January and Tuesday 11th March 2014 starting at 7:30pm in Goss Croft Hall.

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Update for Chippenham Area Board

Update from	Wiltshire Police
Date of Area Board Meeting	6 January 2014

Headlines/Key Issues

Chippenham Police have recently received calls from residents and members of the public regarding drug use and drug dealing in certain areas of Chippenham. After the intelligence was gathered together we were able to take some positive action. Over the last three weeks there has been six drug warrants carried out in Chippenham. One male was arrested from an address in the Pewsham area for possession of cannabis. Another male was arrested from another address in the town centre for intent to supply Class B drugs and a large amount of Class B was seized from the property. Housing Officers for the properties affected were also invited to attend the day of action and were there to assist with any housing issues and boarding up of properties where necessary.

Chippenham Neighbourhood Policing Team and Greensquare Housing have received various complaints from residents of Christian Malford regarding a male that lives in the village. His behaviour was directly affecting his immediate neighbours. Both the Police and Housing have been working in partnership to resolve the situation and keep the neighbours safe. A Police Patrol strategy was implemented to monitor the situation. An Anti-Social behaviour injunction has now been issued and has a power of arrest attached should it be breached. So far this appears to be working well and no subsequent incidents have been reported to us.

Community Speedwatch has been increasingly successful in the villages of Ford and Sutton Benger. Many of the village's residents have been concerned over the speed of traffic on the through roads as these are busy routes. The Rural Policing Team are in regular contact with the Speedwatch Volunteers and often join them in their speed checks/monitoring. PC Toni EVANS has recently been out with the Speedwatch team in Ford and six vehicles were stopped on the A420 for offences including driving whilst using a mobile phone. Since the 2nd of November 61 vehicles have been noted as speeding through Sutton Benger by the Speedwatch Team. All vehicles will be sent a letter and details passed to the Police for future monitoring for repeat offenders.

Chippenham Officers worked closely with Chippenham Town Council for this year's Christmas Light switch on in the town centre on 29th November. Thousands of people attended the event to enjoy food, street performers, fireworks and the Christmas lights being switched on. Extra Policing staff were on duty including Police Officers, Special Constables and Police Community Support Officers to ensure that the event ran smoothly. Police were on foot patrol in the town and were on the lookout for underage drinking and persons causing ASB. The event went very well and road closures carried

Update for Chippenham Area Board

out by the town council ensured that pedestrians were kept safely away from traffic. Chippenham Town Council took the opportunity to get to know residents and gave out freebies below the Buttercross, including 200 mince pies, 100 glow sticks and boxes of Celebrations.

On the 26th of November a vehicle that had broken down at Leigh Delemere Services was reported to the Police as suspicious. Officers attended and spoke with the two males that were with the vehicle. After further investigations with immigration services the males were found to be illegally in the country. The vehicle that they were with was found to be full of alcohol that had illegally been brought into the country, with no duty paid. The males were arrested and a large amount of money was found hidden in one of the male's puffer jacket. The alcohol was seized and was thought to be worth in excess of £2000 The investigation is ongoing with the Wiltshire Police working with our partners.

Current Performance

EP Chippenham NPT	Crime				Detections*	
	12 Months to November 2012	12 Months to November 2013	Volume Change	% Change	12 Months to November 2012	12 Months to November 2013
Victim Based Crime	1950	1687	-263	● -13.5%	24%	23%
Domestic Burglary	71	71	+0	● +0.0%	14%	4%
Non Domestic Burglary	172	112	-60	● -34.9%	2%	11%
Vehicle Crime	205	139	-66	● -32.2%	8%	4%
Criminal Damage & Arson	369	295	-74	● -20.1%	15%	12%
Violence Against The Person	375	327	-48	● -12.8%	43%	35%
ASB Incidents (YTD)	1298	1007	-291	● -22.4%		

* Detections include both Sanction Detections and Local Resolutions

Update for Chippenham Area Board

Update from	Chippenham Campus Development Team (CDT)
Date of Area Board Meeting	6 January 2014

Headlines/Key Issues

- 2nd phase of public consultation is now complete
- Over 1000 questionnaire responses received
- Thorough analysis of the results is currently taking place

The CDT completed a second round of public consultation from the 7th October to the 29th November 2013. The theme; 'A fantastic new home for our community services'.

Given the vast number of responses, analysis of the data and written comments is still taking place. The CDT were delighted to obtain over 1,000 completed questionnaires in all, a significant increase from the first phase of consultation which gained 631.

Public engagement was very positive throughout the consultation period with increasing numbers now aware of the community campus programme; although an appreciation of the opportunities a campus could bring to the community has still to reach a significant number of residents in our community area. The point has not been lost and the team will be seeking further opportunities to raise awareness.

Two main methods were used to consult with residents; an online questionnaire and a paper response. Two versions of the paper form were used, one an eye catching, "You said...We listened" format, the second a more detailed description of the campus proposal. The question was the same regardless of the method in which the participant had opted to respond, in that they were asked whether they agreed with the proposal or not. Additional space was left for further comments and an expansion on their yes or no vote.

Static displays explaining the result of the first round of consultation and promoting the campus together with posting boxes were positioned for various lengths of time at six locations; Emery Gate, Chippenham Library, Chippenham Town Council, the Olympiad, Chippenham College and at the Wiltshire Council offices Monkton Park. Members of the CDT manned the Emery Gate, Sainsbury's, Olympiad and the Chippenham College common room displays at various times during the consultation. The displays were used as information points and presented excellent opportunities to engage with residents. Flyers containing a QR code and explaining other ways of responding were handed out at Chippenham railway station to early departures on three occasions and at the main entrance to the Rotary Bonfire on the 2nd November. The CDT put a large amount of emphasis on engaging with young families and children through very active work by the local children's centres, yielding a large number of responses. The information also went out via school newsletters and by introducing pupils to the campus concept by engaging them in a short workshop at the November gathering of the Children's Parliament.

A detailed analysis of responses is now taking place in order that the CDT may take into account and address in the next submission to the Area Board how, in particular, objectors concerns can be accommodated and or ameliorated.

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Update for Chippenham Area Board

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 6 th January 2014
Headlines/Key Issues	

- Next Partnership meeting Wednesday 29th January 2014. Sheldon School
- Next Multi Agency Forum (MAF) Thursday 30th January 2014, 8am at Stanley Park
- The Chippenham Children's Parliament met on Wednesday 13th November 2013. Children got involved in the Campus consultation and were really enthusiastic providing the campus team with lots of feedback
- Road Safety meeting with Charter Primary School, Kings Lodge Primary school and Abbeyfield School, and Cllr Bill Douglas scheduled for 13th January 2014
- Parenting Network meeting 15th January 2014. Development of the Chippenham Parenting Courses Calendar for 2014
- Chippenham Games Dates Tuesday 24th and Wednesday 25th June 2014 at Stanley Park. Contact Stephanie Davis for sponsorship opportunities 01249 448219

Projects

- Pupils and Ponies Project:
This project is for one year and is funded by a grant from "Awards for All" National Lottery Funding and by Chippenham Multi Agency Forum (MAF). Wiltshire Equine Assisted Learning – Heather Watson (www.wiltshireequineassistedlearning.co.uk) will take responsibility for running the project. Equine Assisted Learning is a process of experiential learning working with horses. The project aims to help the children explore their behaviour and emotions through their work with the horses and to develop some strategies to cope, self-awareness, self-esteem, and confidence whilst having fun and learning at the same time. 4 out of the 10 groups have now gone ahead, 2 with primary school pupils and 2 with secondary school pupils. Initial feedback shows that the pupils all seemed to enjoy the sessions and they have been well evaluated so far, and they have even had a slot on Radio Wiltshire!
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Update for Chippenham Area Board

Update from	Nick Bird, Wiltshire Time Credits facilitator
Date of Area Board Meeting	January 6 th 2014

Headlines/Key Issues

- 36 Chippenham organisations are involved in the Wiltshire Time Credits programme. Time credits are a way of recognising the time that individuals give to local community activities or services and aims to encourage more people to contribute. They can be issued to volunteers who help to run activities. If a person gives one hour of their time, they earn one Time Credit. They can then spend this on an hour's worth of activity in a growing number of places that accept Time Credits e.g. a leisure centre swimming pool or gym.
-
- In the quarter from July to end September over 1500 Time Credits were earned by volunteers in Chippenham. In the same quarter 576 Time Credits were spent in local facilities such as the Olympiad Leisure Centre (328), Bowood (152), Chippenham Library (64) and Chippenham Town FC (16)
-
- The key aim for 2014 is to identify a local organisation or organisations to act as a Hub for the Time Credit programme in Chippenham. This is required to embed it in the local community and enable sustainability. For example this role in Calne is carried out by the Community Area Partnership. The Hub organisation would develop and administer Time Credits with support from the Wiltshire Time Credits Facilitator employed by Spice (a national social enterprise) and supported by Wiltshire Council.
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- Spice has developed a training programme to support the development of Time Credits across Wiltshire which can also be used to support a Chippenham Hub organisation.

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Report to	Chippenham Area Board
Date of Meeting	6 January 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider 11 applications seeking 2013/14 Community Area Grant Funding and 1 Area Board Project/Councillor-led Initiative. Officer recommendations:

Capital project applications

1. Chippenham Rotary Hall – award £1,050 towards the IT Improvement Project, conditional upon the balance of funding being in place.
2. Kington Langley Village Hall Committee – award £960 towards the provision of 3 display screens, conditional on the balance of funding being in place.
3. The Nature of It – award £2,000 towards tools and equipment for therapeutic craft programmes, conditional upon the balance of funding being in place.
4. Chippenham River Bank Clean-up Project – award £439 for the purchase of cutting tools.
5. Happy Caterpillars Pre-School – award £5,000 for the purchase of a new heating system, conditional on the balance of funding being in place.
6. Chippenham 'parkrun' Organising Committee – award £3,000 towards the start-up costs of the new Chippenham-based annual 'parkrun' event, conditional upon the balance of funding being in place.

Revenue project applications

7. Wilts & Berks Canal Trust – award £4,849 towards the bank stabilisation on the canal at Pewsham, conditional upon the balance of funding being in place.
8. Sevington Victorian School – award £1,000 towards an adult workshop on Victorian traditions, conditional upon the balance of funding being in place.
9. Chippenham Under 12s Girls Football Team – award £498 for the purchase of training kit.

Part capital / part revenue projects

10. Chippenham Sports Club - award £2,722 towards sports equipment, conditional upon the balance of funding being in place.
11. Chippenham Folk Festival 2014 – award £3,150 towards a community dance workshop and sound system, conditional upon the balance if funding being in place.

Area board/Councillor-led initiative

12. Defibrillator workshop – award £985 towards an event to raise awareness about the use of public access defibrillators and first aid training.

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1. Background

- 1.1. Area Boards have authority to approve area grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an area board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. The Chippenham Area Board has been allocated a 2013/14 capital budget of **£91,204** for community area grants and digital literacy grants, and a separate revenue budget of **£21,385** for community partnership core funding, area board initiatives, community area grants and area board operational funding.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an area board/councillor-led initiative applications. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with community area grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Chippenham area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a community area grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for digital literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for community area grants (CAGs) and digital literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from

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town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of area board/councillor-led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every area board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board blog-site. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u> <u>Chippenham Community Area Plan</u> <u>Local Area Joint Strategic Assessment for Chippenham 2011</u>
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2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2013/2014 budget of **£112,589** made up of a capital budget and revenue budget (see para 1.5) that may be allocated through community area grants, digital literacy grants, area board/councillor-led projects and other local initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are now 2 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:
 - Monday 25 November 2013 to be considered at the Chippenham Area Board meeting on 6 January 2014
 - Monday 20 January 2014 to be considered at the Chippenham Area Board meeting on 3 March 2014
- 2.5. On 30 April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings.

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- 2.6. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.

3. Environmental & Community Implications

- 3.1. Area board grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the area board's budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Chippenham Area Board will have a balance of **£64,444** (£58,210 capital / £6,234 revenue).

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, 'Officer Recommendations' of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Chippenham Rotary Hall	IT Improvement Project	£1,050

- 8.1.1. Officers recommend that £1,050 is awarded towards the IT Improvement Project, conditional on the balance of funding being in place.

- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

- 8.1.3. The IT improvement project has been developed as part of a larger

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improvement programme to upgrade the facilities of the hall and to encourage more local groups and people to make use of the hall.

- 8.1.4. This application meets the aspirations of the Community Area Plan: **2.1** access to broadband/computers and lack of IT facilities for some sectors of the community – this project will enable the hall to run courses in IT for the community (one of the Rotary Club members is also a Wiltshire Council Digital Champion); and
- 8.1.5. Community Area Plan: **2.5** lack of learning facilities in Monkton Park division – many local community groups make use of the hall and will be able to access the new IT facilities as part of their offering; and
- 8.1.6. Community Area Plan **7.4** lack of funding for community halls and village halls means that local organisations find it challenging to make improvements to their facilities.
- 8.1.7. This application meets the aspirations of the Local Agreement for Wiltshire: **building resilient communities** by helping local communities develop their own priorities and improvements and create stronger and more inclusive communities; and
- 8.1.8. Local Agreement for Wiltshire: **lives not services** - support more people to have independent and fulfilling lives as part of their local community – access to IT will help those without IT facilities to access online services which can help to pay bills and compare utility costs.

Ref	Applicant	Project proposal	Funding requested
8.2.	Kington Langley Village Hall Committee	Three display screens	£960

- 8.2.1. Officers recommend that £960 is awarded towards the purchase of three display screens, conditional on the balance of funding being in place.
- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.2.3. This project has been developed in response to an under-used committee room and an expression of interest from a local business who wishes to hire it if it has good IT provision, further increasing the sustainability of the hall.
- 8.2.4. This application meets the aspirations of the Community Area Plan: **2.1** access to broadband/computers and lack of IT facilities for some sectors of the community – the hall have hosted one session for older people who wish to acquire IT skills and would like to hold further training sessions; and
- 8.2.5. Community Area Plan: **2.6** lack of learning facilities in the villages – many local committees and groups make use of the hall and will be able to access the new IT facilities as part of their offering; and

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- 8.2.6. Community Area Plan: 2.9 access to basic skills and adult learning courses to increase the level of literacy and employment skill base in the Chippenham area: and
- 8.2.7. Community Area Plan 7.4 lack of funding for community halls and village halls means that local organisations find it challenging to make improvements to their facilities.
- 8.2.8. This application meets the aspirations of the Local Agreement for Wiltshire: **building resilient communities** - helping local communities develop their own priorities and improvements and create stronger and more inclusive communities; and
- 8.2.9. Local Agreement for Wiltshire: **lives not services** - support more people to have independent and fulfilling lives as part of their local community – access to IT will help those without IT facilities to access online services helping those who wish to pay their bills online and compare the costs of utilities, insurances, etc.

Ref	Applicant	Project proposal	Funding requested
8.3.	The Nature of It	Tools and equipment for therapeutic craft programmes	£2,000

- 8.3.1. Officers recommend that £2,000 is awarded towards tools and equipment for therapeutic craft programmes, conditional on the balance of funding being in place.
- 8.3.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.3.3. This project helps address the therapeutic needs of children and young people with special needs in the community area through the creation of greenwood crafts that teach skills and build confidence.
- 8.3.4. The grant applicant aims to reach 250-350 people in the first year through in-school engagement, special needs enterprise projects and community open days.
- 8.3.5. This application meets the aspirations of the Community Area Plan: 6.5 Concerns over the general health of children and young people, especially within the urban areas.
- 8.3.6. This application meets the aspirations of the Local Agreement for Wiltshire: **building resilient communities** - encourage communities to take part in cultural activities and events that bring different age groups together; get more young people to take part in a wide range of positive activities and play; increase children and young people's access to facilities and activities; and
- 8.3.7. Local Agreement for Wiltshire: **lives not services** - support more people to have independent and fulfilling lives as part of their local community; and

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8.3.8. Local Agreement for Wiltshire: enable people to improve their long term - health and wellbeing increase opportunities for physical activity for the whole population.

Ref	Applicant	Project proposal	Funding requested
8.4.	Chippenham River Bank Clean-up Project	Cutting / trimming tools	£439

8.4.1. Officers recommend that £439 is awarded for the purchase of cutting / trimming tools.

8.4.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.

8.4.3. This project subscribes to the Wiltshire Time Credit scheme whereby volunteers can earn rewards for volunteering to spend at leisure and cultural venues in the area.

8.4.4. The tools will be stored and maintained by 'The Nature of It' through a collaborative arrangement.

8.4.5. This application meets the aspirations of the Community Area Plan: 4.2 the river is an important asset in Chippenham and it is not used to its full potential - much could be done to enhance the town by enhancing the river and riverside environment and **4.8** improve green tourism; and

8.4.6. Community Area Plan: 6.11 support for people to improve their own health, through increased exercise.

8.4.7. This application meets the aspirations of the Local Agreement for Wiltshire: building resilient communities through supporting groups to build a strong and vibrant voluntary sector and helping communities develop their own priorities and improvements; and

8.4.8. Local Agreement for Wiltshire: lives not services by supporting more people to have independent and fulfilling lives as part of their local community; and

8.4.9. Local Agreement for Wiltshire: protecting the environment through working with local communities to improve their natural environment.

8.4.10. This application meets the aspirations of the Joint Strategic Assessment for Chippenham: Chippenham community area is below the average when it comes to the percentage of people who say they feel they **belong to their immediate neighbourhood** and who say they can influence decisions in their area. It was also below the Wiltshire average for **volunteering**.

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Ref	Applicant	Project proposal	Funding requested
8.5.	Happy Caterpillars Pre-School	Heating system	£5,000

- 8.5.1. Officers recommend that £5,000 is awarded towards the installation of an air sourced heat pump system, conditional on the balance of funding being in place.
- 8.5.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.5.3. Currently the pre-school is operating at a loss and it is hoped that this heating system will make the facility more attractive to local families. The long-term aspiration of the pre-school is to build new facilities whereupon the heating system can be transferred due to its portable nature.
- 8.5.4. Councillors should be mindful of the pre-school's current financial situation when deciding whether to award this grant.
- 8.5.5. This application meets the aspirations of the Community Area Plan: 2.2 maintain viability of village schools – most of the children attending the pre-school feed into the Hullavington C of E primary school. The pre-school is housed in its own premises in the grounds of the primary school.
- 8.5.6. This application meets the aspirations of the Local Agreement for Wiltshire: create stronger and more inclusive communities by making it easier for all people, particularly those in rural areas and people who do not have a car, to access key services, education and jobs. Providing village-based pre-school education helps parents in Hullavington access local provision. The pre-school and primary school also provide village-based jobs, activities and facilities.

Ref	Applicant	Project proposal	Funding requested
8.6.	Chippenham 'parkrun' Organising Committee	Start-up equipment	£3,000

- 8.6.1. Officers recommend that £3,000 is awarded towards the purchase of start-up equipment, conditional on the balance of funding being in place.
- 8.6.2. This application meets grant criteria 2013/14 and has been classified as a **capital** project.
- 8.6.3. 'parkruns' are community events for runners and volunteers. They are set up to be non-competitive and so have low barriers to participation and in doing

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so drive wider participation in all sports.

- 8.6.4. There are currently 150 people signed up to the Chippenham 'parkrun' Facebook group who would be interested in taking part or volunteering to help run it.
- 8.6.5. 'parkruns' are volunteer-led so people unable to take part in the run/walk or who would rather contribute in a different way will benefit from having regular opportunities to be involved in a community event.
- 8.6.6. This application meets the aspirations of the Community Area Plan: **6.5** concerns over the general health of children and young people, especially within the urban areas; and
- 8.6.7. Community Area Plan: **6.11** Support for people to improve their own health, through increased exercise, etc; and
- 8.6.8. Community Area Plan: **8.1** insufficient outdoor sports facilities and playing fields – this event does not require bespoke sports facilities.
- 8.6.9. This application meets the aspirations of the Local Agreement for Wiltshire: **building resilient communities** - build a strong and vibrant voluntary sector and encourage communities to take part in sporting and cultural activities and events that bring different age groups together; and
- 8.6.10. Local Agreement for Wiltshire: **lives not services** - Provide the strong foundations for children and young people's development and enable people to improve their long term health and wellbeing.

Ref	Applicant	Project proposal	Funding requested
8.7.	Wilts & Berks Canal Trust	Canal Bank Stabilization	£4,849

- 8.7.1. Officers recommend that £4,849 is awarded towards the bank stabilisation on the canal at Pewsham, conditional on the balance of funding being in place.
- 8.7.2. This application meets grant criteria 2013/14 and has been classified as a **revenue** project.
- 8.7.3. Restoration of the Wilts & Berks Canal is in the Wiltshire Core Strategy & Green Infrastructure Plan.
- 8.7.4. The Wilts & Berks Canal Trust is an active fund-raiser in each community to build funds for the on-going maintenance of the canal and also offer volunteering opportunities which are popular.
- 8.7.5. This project relies upon on the commitment of existing long-term volunteers.
- 8.7.6. This application meets the aspirations of the Community Area Plan: **4.2** the river is an important asset in Chippenham and it is not used to its full potential. Much could be done to enhance the town by enhancing the river

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and riverside environment; and

8.7.7. Community Area Plan: 4.8 lack of green tourism – there is an aspiration for more walks and trails for leisure; and

8.7.8. Community Area Plan: 6.5 concerns over the general health of children and young people, especially within the urban areas – the bank stabilisation will improve the safe exercising opportunities for all.

8.7.9. This application meets the aspirations of the Local Agreement for Wiltshire: Enable people to improve their long term health and wellbeing by increasing physical activity; and

8.7.10. Local Agreement for Wiltshire: supporting economic growth by increasing tourism; and

8.7.11. Local Agreement for Wiltshire: protecting Wiltshire’s natural environment and biodiversity by creating a green corridor for wildlife.

8.7.12. This application meets the aspirations of the Joint Strategic Assessment for Chippenham where it was reported that Chippenham Community Area has one of the lowest percentages of wildlife rich areas within Wiltshire.

Ref	Applicant	Project proposal	Funding requested
8.8.	Sevington Victorian School	Victorian Traditions workshop	£1,000

8.8.1. Officers recommend that £1,000 is awarded towards workshop costs, conditional on the balance of funding being in place.

8.8.2. This application meets grant criteria 2013/14 and has been classified as a **revenue** project.

8.8.3. This project has been developed in response to an increasing interest from the adults, young families and community groups in the Victorian School project since the school room was purchased. Previously the facility focussed mainly on school groups.

8.8.4. The workshop is a one-off event designed to kick-start the community project and will consist of presentations by experts in Victorian social history and a practical session in the afternoon making costumes for volunteers and visitors. Due to the large number expected the school cannot accommodate everyone and needs to hire a local village hall to run the workshop.

8.8.5. This application meets the aspirations of the Community Area Plan: 2.6 lack of learning facilities in villages.

8.8.6. This application meets the aspirations of the Local Agreement for Wiltshire: building resilient communities - build a strong and vibrant voluntary sector and help young people to succeed at school and take part in positive activities.

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8.8.7. This application meets the aspirations of the Joint Strategic Assessment for Chippenham: resilient communities - Chippenham Community Area is below the average when it comes to the percentage of people who say they feel they belong to their immediate neighbourhood and who say they can influence decisions in their area. It was also below the Wiltshire average for volunteering.

Ref	Applicant	Project proposal	Funding requested
8.9.	Chippenham Under 12s Girls Football Team	Training kit	£498

8.9.1. Officers recommend that £498 is for the purchase of training kit.

8.9.2. This application meets grant criteria 2013/14 and has been classified as **revenue** project.

8.9.3. The training kit purchased with this grant will remain the property of the team and will be issued to future female players.

8.9.4. The team itself has no income of its own and relies upon support from the Chippenham Football Club for the hire of pitches and training grounds at Stanley Park. Coaching is provided free by volunteers.

8.9.5. This application meets the aspirations of the Community Area Plan: 3.2 Anti-social behaviour arising from: Large groups of young people gathering in the streets in the evenings; and

8.9.6. Community Area Plan 6.5 Concerns over the general health of children and young people, especially within the urban areas.

8.9.7. This application meets the aspirations of the Local Agreement for Wiltshire: building resilient communities - help young people to succeed at school and take part in positive activities, get more young people to take part in a wide range of positive activities and play and increase children and young people's access to facilities and activities; and

8.9.8. Local Agreement for Wiltshire: lives not services - provide the strong foundations for children and young people's development and enable people to improve their long term health and wellbeing.

8.9.9. This application meets the aspirations of the Joint Strategic Assessment for Chippenham: health and well-being - obesity in children measured in Reception year is slightly above the Wiltshire average.

Agenda Item 8

Ref	Applicant	Project proposal	Funding requested
8.10.	Chippenham Sports Club	Sports Equipment	£2,722

- 8.10.1. Officers recommend that £2,722 is awarded towards sports equipment, conditional on the balance of funding being in place.
- 8.10.2. This application meets grant criteria 2013/14 and has been classified as a **part-capital (82% / £2,232) / part-revenue (18% / £490) project**.
- 8.10.3. This project will allow additional daytime and evening activities to be developed for older people (low level/impact classes, fall prevention, yoga/Pilates) and social events afterwards, coffee mornings, luncheons; parent & toddler groups (soft play, parties) and young mums (workout, yoga/Pilates classes).
- 8.10.4. The project includes storage elements so the equipment can be stored safely and securely and ensure that it is maintained so can last for a number of years. The CCTV requirement is to ensure that participants at the dome feel safe whilst partaking in an activity at the facility.
- 8.10.5. This application meets the aspirations of the Community Area Plan: **8.5** culture and leisure - there is a lack of facilities for teenagers; **7.1** housing & built environment – there are insufficient play and recreation areas for children up to the age of 16; **6.5** health & social care - concerns over the general health of children and young people especially within the urban areas; **3.2** anti-social behaviour arising from: large groups of young people gathering in the streets in the evenings.
- 8.10.6. This application meets the aspirations of the Local Agreement for Wiltshire: **create stronger and more inclusive communities** by encouraging communities to take part in sporting and cultural activities and events that bring different age groups together; and
- 8.10.7. Local Agreement for Wiltshire: **help young people to succeed and take part in positive activities** by increasing children and young people's access to facilities and activities; and
- 8.10.8. Local Agreement for Wiltshire: **lives not services** through providing the strong foundations for children and young people's development.
- 8.10.9. This application meets the aspirations of the Joint Strategic Assessment for Chippenham: **anti-social behaviour** - criminal damage and deliberate fires rate per 1,000 population are relatively high with Chippenham community area, being 3rd highest of all the community areas. Keeping young people engaged in positive activities aims to decrease the levels of anti-social behaviour in the community.

Agenda Item 8

Ref	Applicant	Project proposal	Funding requested
8.11.	Chippenham Folk Festival 2014	Community dance workshop, performance & sound system	£3,150

- 8.11.1. Officers recommend that £3,150 is awarded towards a community-based dance workshop and performance, conditional on the balance of funding being in place.
- 8.11.2. This application meets grant criteria 2013/14 and has been classified as a **part-capital (24% / £756) / part-revenue (76% / £2,394) project**.
- 8.11.3. This project has been developed in response to an identified need to increase the number of youth groups and age ranges at the festival. It is hoped that both performers and visitors will benefit from the wider delivery of performance and increase the festival audience numbers.
- 8.11.4. A new sound system will also enhance the experience for festival-goers.
- 8.11.5. This application meets the aspirations of the Community Area Plan: 6.5 concerns over the general health of children and young people, especially within the urban areas – this special dance workshop aims to introduce young people to an expressive and enjoyable form of exercise through the medium of hip-hop/modern dance.
- 8.11.6. This application meets the aspirations of the Local Agreement for Wiltshire: building resilient communities through creating stronger and more inclusive communities. Inclusivity is one of the key aims of the Chippenham Folk Festival and this workshop aims to encourage communities to take part in an event that brings different age groups together; and
- 8.11.7. Local Agreement for Wiltshire: help young people to succeed and take part in positive activities by getting more young people to take part in a wide range of positive activities and increasing children and young people's access to facilities and activities; and
- 8.11.8. Local Agreement for Wiltshire: lives not services through providing the strong foundations for children and young people's development. The dance workshop aims to introduce young people to the modern forms of dance also incorporating the tradition of folk dance.
- 8.11.9. This application meets the aspirations of the Joint Strategic Assessment for Chippenham: Chippenham Community Area is below the average when it comes to the percentage of people who say they feel they belong to their immediate neighbourhood. Events such as the Folk Festival can bring together people for all parts of the community and age to enjoy activities together. The Chippenham community area also recorded below average numbers of volunteering in Wiltshire and an event such as this may stimulate more people to get involved in such activities.

Agenda Item 8

Ref	Applicant	Project proposal	Funding requested
8.12.	Cllr Peter Hutton	Defibrillator workshop	£985

- 8.12.1. Funding is sought to deliver a defibrillator and first aid workshop for parish councils and community organisations.
- 8.12.2. The workshop aims to raise the profile of the importance and practical benefits of a defibrillator, and provide good practice and support to install one.
- 8.12.3. The workshop also aims to highlight the importance of good basic first aid knowledge in the community.
- 8.12.4. The applicants have taken advice from John Goodall, Public Health Specialist (Cardio Vascular Disease).
- 8.12.5. The project demonstrates a link to the Community Area Plan: 6.9 Access to services in the evening and weekends.
- 8.12.6. The project demonstrates a link to the Local Agreement for Wiltshire: building resilient communities by helping local communities develop their own priorities and improvements; and improving the way Wiltshire organisations work together to plan and deliver services in local communities.

Appendices	Appendix 1 - Chippenham Rotary Hall Appendix 2 - Kington Langley Village Hall Committee Appendix 3 - The Nature of It Appendix 4 - Chippenham River Bank Clean-up Project Appendix 5 - Happy Caterpillars Pre-School Appendix 6 - Chippenham 'parkrun' Organising Committee Appendix 7 - Wilts & Berks Canal Trust Appendix 8 - Sevington Victorian School Appendix 9 - Chippenham Under 12s Girls Football Team Appendix 10 - Chippenham Sports Club Appendix 11 - Chippenham Folk Festival 2014 Appendix 12 - Area board project - defibrillator workshop
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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